

Minutes of a Monthly Meeting of Great Ayton Parish Council Held on Tuesday 7th December 2010 at 7.00 pm

Present

Clrs: R Kirk (Chairman), Mrs F Greenwell, J Fletcher and D Conroy.
Ms J S Cumbor (Parish Clerk), Mr H Atkinson (Cemetery Superintendent), P Suggitt (River Warden)
Others Present: PC G Jones, Cllr Mrs Moorhouse and 15 Members of the Public.

1. **Apologies** – Cllrs G Readman, N Waters and Mrs Imeson.
2. **Declaration of Interest in items on the Agenda** – None.
3. **Members of the Public invited to address the Council**
 - 3.1. Proposed Library Closure – Mrs Roberts spoke on behalf of the Public stating that the Library was more than just a Library it is the hub of the village and serves many people in different ways. A campaign had been set up to save the Library, flyers had been sent around the Village seeking support and a public meeting was planned for January; Mrs Roberts and others would be attending the Hambleton Community Meeting on 17th January. The Parish Council were asked for their support, Cllr Kirk confirmed that the Parish Council was fully behind the campaign and stated the Library should not be closed. It was reported that the six libraries in North Yorkshire being run by local communities appeared to follow no set format and were chaotic. Cllr Mrs Moorhouse advised she was lobbying the Chief Executive. Cllrs Fletcher and Mrs Moorhouse both expressed disgust that neither the Parish Council or County Councillor had received notification about the “consultation” the details had been learnt from the local press. The Clerk was asked to write to NYCC expressing the Parish Council’s serious concerns over the closure, requesting a consultation with the Village and stating the desire for the library to continue.
 - 3.2. 4Youth Service, Youth Club – Andy Appleyard, new Youth Leader for Great Ayton, advised that the Outreach Project was underway, members of his Team were patrolling the streets engaging with the youths; Andy was holding follow up meetings with the Police. Some youths were attending the Stokesley Youth Club and arrangements had been made to ferry them to/from, although the bus was not yet running. Activities were advertised on the Library Noticeboard, activities would increase at the end of March. Cllr Mrs Moorhouse commented she had received mixed messages about the Youth Club and reiterated that a Youth Club was needed in Great Ayton as seen with the Police Van that at Halloween which had been full of youths. It was agreed Andy would communicate with the Clerk reporting issues, progress and support required from the Parish Council.
 - 3.3. Snow Reports – Many reports and complaints had been received from around the Village concerning all aspects of the bad weather, including requests for salt bins, gritting, clearing of paths and requests for a snow plough for Church Drive and Spence Court similar to the treatment received at Hollygarth. Park Rise had not been cleared and lorries making deliveries to the High Street shops were double parking on the High Street. Mr Pearce advised that Charles and Mark Phelps had done sterling work in keeping the route to Gribdale clear, without being asked or receiving compensation, the Parish Council agreed they should be praised for their work. The Parish Council agreed they could not take on the responsibility for supply and filling salt bins, this was Highways responsibility. Cllr Kirk stated that despite the points raised Highways was doing a good job. The Clerk was asked to write to Highways, HDC, Broadacres and Endeavour about the various issues requesting action.
4. **Minutes**
The minutes of the meeting held on Tuesday 2nd November 2010 were approved and signed.
5. **Police Business**
 - 5.1. The October Statistics were received; also see comments on Correspondence Report.
6. **Council Services Report**
The Report was received, it was resolved to accept decisions and recommendations made in the Report.
7. **Matters arising from the minutes** (for information only)
 - 7.1. **Village Hall**
Cllr Kirk reported that the window installation had commenced, it was anticipated that the stain glass window would be repaired and a full clear pain installed over this. *Minute continued.*
 - 7.2. Flood Defences Update – Bob Carrick of the EA has advised:
 - 7.2.1. A survey was carried out at The Riverside; a plan for flood storage is being drawn up.
 - 7.2.2. Farmers have been visited and talks are taking place to engage them for assistance with temporary water catchment on their land.
 - 7.2.3. Discussions are taking place with NYCC, HDC and Northumbrian Water.
 - 7.2.4. The EA plan to hold a drop in session and attend a Parish Council Meeting early 2011.
 - 7.2.5. Cllr Fletcher advised that the EA were planning to build a training wall north of the bridge at the Riverside, the purpose was to see if this would help the river keep clean.

8. Clerk's Report

The Report was received, it was resolved to accept the decisions and recommendations detailed in the Report.

9. Accounts Report

The Report was received, it was resolved to approve the payments detailed in the Report.

10. Correspondence and Information Report

The Reports were received, it was resolved to accept decisions made in the Report.

11. Planning Report

The Report was received, it was resolved to accept decisions made in the Report.

12. Councillors' Reports

- 12.1. Cllr Fletcher stated that the path at the Bus Stop opposite The Buck sloped towards the river and Highways should be asked to repair this. The Clerk was instructed to write to Highways.
- 12.2. Cllr Conroy reported a street lamp opposite the Parochial Hall was broken and that the Willow Tree near the Log Cabin on the Low Green was in a dangerous state. The Clerk was asked to advise HDC and Highways accordingly.
- 12.3. Cllr Kirk commented on the good work carried out by Mr Greenwell and his Team, who give their time free, on the erection of the Christmas tree.

The date of the next meeting will be Tuesday 4th January 2011, venue to be advised when the Agenda published.

GREAT AYTON PARISH COUNCIL – MEETING 7th DECEMBER 2010
COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Letter from Ms J Roberts expressing concerns over decision to exclude Easby Residents from the Cemetery and requesting this be reconsidered.	Communication noted and received.	Closed.
	Letter from Rose Memorials, Middlesbrough requesting registration to the list of Suppliers.	No real list of Suppliers; if a family chooses to use them this is acceptable.	Closed.
	H Atkinson advised that he would be away on Jury Service next week he had arranged cover during his absence.		Closed.
Allotments	Request from Mr Morgan for payment instalment (in advance) for Allotment Rent.	It was agreed to not allow this as it sets a precedent; it also would create extra administration.	Closed.
Play Area	Painting of equipment.	Completed.	Closed.
	ROSPA Report – 16 items inspected, 7 require repair works, 4 surface areas identified for future development. No High Risks.		Open.
The Riverside	Laying of stone to pathways.	Outstanding.	Open.
	Replacement beech tree and planting.	To be completed when the weather improves.	Open.
River	Part of Willow Tree in River.	Environment Agency has removed.	Closed.
Benches	Painting of Benches.	Completed. It was agreed P Suggitt had done a good job.	Closed.
Cook Trail Signs	Cleaning and painting to the Up-stands of the signs.	Outstanding.	Open.
Beehive Bins	P Suggitt repaired both bins on the High Green.		Closed.
Outstanding Painting	Painting of railings at Waterfall Terrace/Leven Side and the bridge on Yarm Lane.	Yarm Lane bridge completed other items outstanding.	Open.
Football Fields	Pavilion Roof repair costs Junior Football Club.	Repairing Lease. Clerk to remind Cllr Waters to discuss with Junior Football Club.	Open.
Roseberry Cres.	Filling of salt bin outside No 132.	It was agreed given the weather conditions are far worse than Highways anticipated when the bin was identified for removal, the Parish Council would ask Highways to recommence filling this.	Open.
Pump, High Green	It was noted that this need painting and treatment.	Cllr Fletcher to discuss with P Suggitt.	Open.

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PLANNING REPORT

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
10/02649/CAT 3 Bridge Street	Proposed works to 2 trees	No Observations
10/02720/FUL 94 Newton Road	Proposed construction of a detached single domestic garage	No Observations
10/02732/CAT Ayton House	Proposed works to 2 trees	No Observations
10/02544/FUL Winley Hill Farm	Change of use of agricultural land to a camp site consisting of 10 pods, a portable shower block and portable toilet block	The Parish Council had concerns about the sustainability of the plans/application.
10/02824/FUL 6 Farm Garth	Retrospective application for conservatory and two garages within the curtilage of existing dwelling house	No Observations, although the Parish Council asked HDC to ensure that No 28 and 32 Roseberry Crescent were in receipt of the application.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
10/02430/FUL – 26 Wainstones Drive	Proposed extension to existing dwelling
10/02330/FUL – 32 Roseberry Crescent	Proposed single storey rear extension to existing dwelling

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CORRESPONDENCE REPORT

Sender	Information	Action
Mr Jukes	Correspondence regarding anti-social behavior at the Chapel Steps and request to move the "Ernie Hush Seat". The Police advised that whilst Mr Jukes's reports regularly showed on a repeat list he was not maintaining a diary sheet as requested. It was noted that Courts liked to see diary sheets. Cllr Kirk felt that there was no real evidence that the anti-social behaviour was any worse here than other known areas in the Village, the area cannot be treated differently; in addition some Village residents wished the seat to remain.	The item continued to be addressed through the Problem Solving Group, the Parish Council would support decisions made by this Group. Mr Jukes should be encouraged to keep diary sheets.
Mrs Forder	Correspondence regarding dog fouling including communications with HDC and Rt. Hon W. Hague.	Received.
Mr Watson	Communication from Mr Watson of Skottowe Crescent about lack of gritting in small cul-de-sacs within the area whilst gritting does take place on main link road	See main Minutes.
NYCC	Letter of notification regarding commencement of investigation works at the entrance of Langbaugh Ridge. Efforts will be made to minimize disruption on the road.	Noted.
	Response to Parish Council letter raising dissatisfaction with road closures. Letter indicates closures ensure health and safety of workers and the public and that contractors are encouraged to engage with Parish Councils.	Noted.
	Winter Maintenance Service letter detailing reassurance of levels of salt stored and government advice concerning the public clearing snow and ice from pavements, see also Clerk's Report.	Noted.
HDC	Citizens Advice Bureau notification and posters for Annual Review 17/11/10 and Volunteer Campaign; plus request for donation. Details of CAB activity in Great Ayton requested.	Received.
NYMNPA	Planning Application Validation Review, responses required by 27/12/10.	Cllr Mrs Greenwell and Cllr Fletcher to discuss if a response is required.
NHS North Yorkshire and York	Letter of notification regarding the closure of the Minor Injury Unit at the Friary Hospital as of December 2010. The services will be transferred to the local GP practices who are already commissioned to provide minor injury services.	Noted.
National Housing Federation	Rural Housing Alliance Guide for Parish Councils (40 page document). Northern Voice newsletter.	Received.

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INFORMATION REPORT

Sender	Information
HDC	Citizens Advice Bureau notification and posters for Annual Review 17/11/10 and Volunteer Campaign; plus request for donation. Details of CAB activity in Great Ayton requested.
NYMNPA	Planning Committee Agenda 11/11/10.
	Northern Area Parish Forum Agenda 24/11/10.
	National Park Governance Review – can be reviewed and responses submitted via http://www.defra.gov.uk/corporate/consult/nationalparks-governance/index.htm
	Undergrounding of Overhead Electricity Wires. Ofgem have set aside an allowance of £1.67M towards further undergrounding of wires in the National Park Areas. Suggestions welcomed from Parish Councils by 30/01/11.
	Moors Messenger newspaper.
AmeyCespa Ltd	Allerton Waste Recovery Park update to address inaccurate statements.
Rural Action Yorkshire	Country Air magazine.
Action for Market Towns	Market Town Destination Seminar 15/12/10 at Billingshurst.
Various Parish Council Suppliers	Brochures and newsletters, mainly for play areas and equipment.

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CLERK’S REPORT

ITEM	INFORMATION	ACTION	STATUS
Footpath behind Cliffe Terrace	NYCC stated they cannot make a commitment until early next year when the budget cuts will be clear.	Clerk to keep in touch with NYCC so opportunity not missed.	Open.
	Cllr Mrs Greenwell reported that the hedges/trees belonging to 19b John Street had not been cut back.	The Clerk to follow up when the weather improves.	Open.
Hall Fields Project	NYMNPAs confirmed grant request successful, they will carry out the works within the National Park area their own Rangers. The work will not be done until the new fiscal year.		Closed.
	Costs of the works for the lower part of the Project sent to NDVSA, Nicky investigating suitable grants to apply to. Yorventure also contacted about possible funding, whilst we do not comply with their location requirements they are looking for alternative opportunities.		Open.
Speeding – Meeting with Speed Matrix Committee	Detailed information from the tube data logger on Newton Road and the Data Logger on Easby Lane.	Outstanding.	Open.
	Invitation to the Parish Council to attend the Elected Members Emergency Planning Event 9/12/10 at, 17.45hrs in County Hall.	Noted and Received.	Closed.
Code of Conduct	Draft Code of Conduct for adoption - details from the Standard Boards recommendations.	Outstanding.	Open.
Hollygarth	Additional salt bin request noted by Broadacres, they are in discussions with Highways concerning where these should be sited. Cllr Mrs Moorhouse reported that Fodens had been contracted to supply new bins.		Closed.
Dikes Lane	Salt bin request submitted to Highways. Assessment to be carried out, if not successful Highways may be able to provide bins if we would manage.		Open.
	Salt heaps and community participation for local distribution and spreading on trial around North Yorkshire, only 1 Parish per Highways Area, Osmotherley selected in our Area. Hope to offer to other communities in the future.	Interest in the scheme registered.	Closed.
2011 Meeting Calendar	The Calendar was agreed, with meetings falling every 4 weeks commencing Tuesday 4 th January, the Annual Parish Meeting date was set of Tuesday 12 th April 2011.		Closed.

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ACCOUNTS REPORT

9.1 Monthly Accounts Report

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Richard Collins	Grave Digging x 3		240.00
Mr B Johnson	Planting of Flower Tubs and Signs, repairs to wood surround at Newton Rod sign		159.98
Thompsons Hardware Ltd	Plants for Flower Tubs and Signs	120.00	
	Materials for Bench repairs and painting	152.58	
	Hardware supplies for Cemetery	37.74	310.32
Mr H Atkinson	Mobile Phone Top Up		10.00
Odd Job – Paul Suggitt	Painting and repairs to Benches – Low Green	660.00	
	Painting and repairs to Benches and materials – All benches not on Low/High Green	288.00	
	Assisting Cemetery Warden after burials	60.00	
	Repairing Litter Bin High Green	30.00	1,038.00
Farmway Ltd	Rat Killer	Allotments	68.46
Sam Turner & Sons Ltd	Hardware items for Benches		12.71
W. Eves & Co Ltd	Petrol for Mower/Tractor	Direct Debit	79.31
Eric Harrison	Refund of Allotment Rent, also paid by new tenant		27.00
Playsafety Ltd	ROSPA Annual Inspection		102.23
Society of Local Council Clerks	Annual Subscription		106.00
Ms J S Cumbor	Stationery, Phone Charges, Printer Ink, Training Day/Mileage and Sweets for Christmas Events		181.50
Bank Charge	Unpaid Cheque charge. It was advised this related to a “stopped” cheque, the customer had agreed to pay the charge and had already repaid the amount.	Direct Debit	4.00
Odd Job – Paul Suggitt	Painting and repairs to bridge, Yarm Lane		85.00
TOTAL			2,424.51

Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mr W Wilson	Grave Reservations	KA 60	62.00
Mr P Caygill	Allotment Rent and Deposits		47.00
Cemetery Receipts	Up to 24/11/10		2,539.00
Mr I Burton	Allotment Deposit		20.00
North Yorkshire County Council	Grass Verge Cutting		2,421.98
Mrs S Mason	Grave Reservation	KG 50	62.00
Mrs D Bailey	Garage Rent December		10.00
TOTAL			5,161.98

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ACCOUNTS REPORT cont.

9.2 Adoption of Public Conveniences

It was noted that NYMNPA and Stokesley Parish Council were both considering offering a service to carry out daily services and basic maintenance, it was anticipated that this would be at a lower cost than the figures supplied by HDC at the last Meeting. Cllr Kirk advised that HDC had revised the conditions for the transfer and it was anticipated that eighteen months of the new running costs would be provided. It was agreed that the Parish Council would take over the running of the Conveniences provided that there was a permanent supplier to look after them; Cllr Kirk took the action to continue negotiations with HDC.

9.3 Budget 2011/12 and Precept

The Budget and Precept were reviewed and agreed, the Clerk was asked to submit a Precept of thirty eight thousand pounds to HDC.